



Guideline for Water Usage Permit



	Activities	Responsible Department	Steps for Issuing Water Use Permit	Conditions for Issuing Water Use Permit	Obligations of Clients	Required Document	Services Fee	How to register a Complaint in case of officer Negligence
1	Issuance of permits to use water resources for drinking and family livelihood purposes in Kabul and provinces.	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin. Expression of agreement or disagreement by the relevant department of Water and Energy. 	<ul style="list-style-type: none"> The existence of problem for the applicant providing the required drinking water and livelihood. Absence of active Emirati or private water supply company in the area lack of provision of required drinking water of applicant by the Emirati or private water supply company that are available in the area. 	<ul style="list-style-type: none"> Implementation of a household rainwater collection system repair of the sewage soakaway system (if available) Installation of a water meter on the drilled well Prevention of water consumption more than the allocated amount Completion of the information and required documents that listed in the checklists. 	The checklist and related inquiries are attached.	None	Refer to the Ministry and General directorates of river basins or directory of sub river basin in relevant province
2	Issuance of permits to use water resources for drinking and domestic purposes for major users (apartment buildings, residential towns, mosques, Hussainiyas, religious schools, ministries, public benefit administrations, universities, schools, etc.) in the Kabul and provinces	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin.. Expression of agreement or disagreement by the ministry of Energy and Water (Kabul) 	<ul style="list-style-type: none"> Construction of a standard wastewater treatment system. Public awareness regarding water consumption implementation of modern irrigation system in green area (if available) observation of environmental and public health (hygiene) principles 	<ul style="list-style-type: none"> Implementation of rainwater collection systems and reuse of treated wastewater for non-potable purposes (e.g., irrigation, flush tank...) Prevention of dumping waste and waste water in to water and soil sources through sewage soakaway wells. Installation of a water meter on the drilled well Completion of the information and required documents that listed in the checklists. Prevention of water consumption more than the allocated amount 	The checklist and related inquiries are attached.		



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3	Issuance of permits to use of water resources for Emirati and private hospitals in the Kabul and provinces	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> • Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin • survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin. • Expression of agreement or disagreement by the ministry of Energy and Water (Kabul) 	<ul style="list-style-type: none"> • Construction of a standard medical wastewater treatment system (medical, black and gray) • Public awareness regarding water consumption • implementation of modern irrigation system in green area (if available) • observation of environmental and public health (hygiene) principles 	<ul style="list-style-type: none"> •Implementation of rainwater collection systems <ul style="list-style-type: none"> • Construction of a standard medical wastewater treatment system •Preventing the discharge of sewage and medical wastewater into water and soil sources through wastewater soakaway wells. •Installation of meter on the drilled well • Completion of the information and required documents that listed in the checklists. • Prevention of water consumption more then the allocated amount 	The checklist and related inquiries are attached.	None	Refer to the Ministry and General directories of river basins or directory of sub river basin in relevant province
4	Issuance of permits to use water resources by the water supply companies in the Kabul and provinces	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> • Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin • survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin.. • Expression of agreement or disagreement by the ministry of Energy and Water (Kabul) 	<ul style="list-style-type: none"> •Existence of a sustainable water source. •Providing of survey documents and technical design of the water supply network by the applicant company •Having professional and experienced Engineers •Obtaining the agreement of consumers and signing a contract with consumers in coordination with the Ministry •absnece of an active water supply network in the targeted area •Ensuring the quality of healthy drinking water • observation of environmental and public health (hygiene) principles 	<ul style="list-style-type: none"> •Implementation of rainwater collection systems in the covered areas •Providing regular water supply for drinking and livelihood necessity of consumers •Prevention of an authorized expansion of the water supply network •Prevention of changes in the amount of service fees without obtaining written consent from the Ministry of Water and Energy •Installation of meters on existing water wells and submitting regular water extraction reports to the Ministry of Water and Energy •Having experienced technical personnel for the operation and maintenance of the network •Implementation of the signed contract with consumers •Prevention of water losses in the network •Obtaining consumers satisfaction and preventing social problems in the area of operation of the water supply network • Completion of the information and required documents that listed in the checklists. • Prevention of water consumption more then the allocated amount 	The checklist and related inquiries are attached		



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5	Issuance of permits to use water resources for the irrigation of Emirati lands, Virgin land, Barren land, and rainfed land.	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> • Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin • survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin.. • Expression of agreement or disagreement by the ministry of Energy and Water (Kabul) 	<ul style="list-style-type: none"> • The existence of sufficient surface water resources in the area • The existence of a positive balance of groundwater resources • No harm to the residents of the surrounding areas, in present and in the future 	<ul style="list-style-type: none"> • Implementation of a modern irrigation system • Cultivation of economically valuable and drought-resistant crops • Preventing of pollution of water and soil resources • Completion of the information and required documents that listed in the checklists. • Prevention of water consumption more than the allocated amount 	The checklist and related inquiries are attached	None	Refer to the Ministry and General directories of river basins or directory of sub river basin in relevant province
6	Issuance of permits to use water resources for industrial and commercial uses (non-alcoholic beverage and bottled mineral water companies, Ice production and various types of factories...) in the Kabul and provinces	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> • Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin • survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin. • Expression of agreement or disagreement by the ministry of Energy and Water (Kabul) 	<ul style="list-style-type: none"> • The existence of sufficient surface water resources in the area • The existence of a positive balance of groundwater resources • No harm to the residents of the surrounding areas, in present and in the future - Out of residential areas - construction of standard industrial wastewater treatment system 	<ul style="list-style-type: none"> • Implementation of rainwater collection systems for the company's facilities • Construction of industrial wastewater treatment system and reuse of treated wastewater • Completion of the information and required documents that listed in the checklists. • Public awareness regarding water consumption • Prevention of water consumption more than the allocated amount • Preventing the discharge of sewage and industrial wastewater into water and soil sources. 	The checklist and related inquiries are attached		



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7	Issuance of permits to use water resources for car washes, Carpet cleaning shops and baths in the Kabul and provinces.	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin. Expression of agreement or disagreement by the ministry of Energy and Water (Kabul) 	<ul style="list-style-type: none"> The existence of sufficient surface water resources in the area The existence of a positive balance of groundwater resources No harm to the residents of the surrounding areas, in present and in the future implementation of the recycle system in car washes facilities Construction of a standard wastewater treatment system in carpet washing facilities and baths. 	<ul style="list-style-type: none"> Implementation of rainwater collection system Construction of wastewater treatment plant for carpet washing facilities and baths Preventing the discharge of sewage and wastewater in to water and soil sources. implementation of standard recycle system for car washes facilities and reuse it. Completion of the information and required documents that listed in the checklists. Public awareness regarding water consumption Prevention of water consumption more than the allocated amount 	The checklist and related inquiries are attached	None	Refer to the Ministry and General directorates of river basins or directory of sub river basin in relevant province
8	Issuance of permits to use water resources for the swimming pools in the Kabul and provinces	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin. Expression of agreement or disagreement by the ministry of Energy and Water (Kabul) 	<ul style="list-style-type: none"> The existence of sufficient surface water resources in the area The existence of a positive balance of groundwater resources No harm to the residents of the surrounding areas, in present and in the future The construction of standard wastewater treatment plant (black, gray) and reuse it. installation of standard filter 	<ul style="list-style-type: none"> Implementation of rainwater collection system Construction of a standard wastewater treatment plant (black, gray) and reuse of treated wastewater Preventing the discharge of sewage and wastewater in to water and soil sources. Implementation of standard treatment system and recycle of clean pool water Completion of the information and required documents that listed in the checklists. Public awareness regarding water consumption Prevention of water consumption more than the allocated amount 	The checklist and related inquiries are attached.		



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9	Issuance of permits to use water resources for mining (extraction and processing) in the Kabul and provinces	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin. Expression of agreement or disagreement by the ministry of Energy and Water (Kabul) 	<ul style="list-style-type: none"> The existence of sufficient surface water resources in the area The existence of a positive balance of groundwater resources No harm to the residents of the surrounding areas, in present and in the future absence of pollution of water and soil resources due to the mining activities. 	<ul style="list-style-type: none"> Implementation of water resource recharge projects Construction of a standard wastewater treatment plant for blackwater and greywater, and the reuse of treated wastewater in mineral extraction and processing operations Preventing the discharge of sewage and wastewater in to water and soil sources. Prevention from evacuating the hazardous chemicals and explosive materials in to the water and soil resources. Prevention of groundwater extraction. Completion of the information and required documents that listed in the checklists. Public awareness regarding water consumption Prevention of water consumption more then the allocated amount 	The checklist and related inquiries are attached	None	Refer to the Ministry and General directorates of river basins or directory of sub river basin in relevant province
10	Issuance of permits to use water resources for fish farms	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin. Expression of agreement or disagreement by the ministry of Energy and Water (Kabul) 	<ul style="list-style-type: none"> It is forbidden in water dams The existence of sufficient and premanent surface water resources in the area treatment of wastewater activity before discharge in to the water and soil resources No harm to the water rights of downstream people 	<ul style="list-style-type: none"> Preventing the discharge of sewage and wastewater in to water and soil sources. Construction of standard fish farm wastewater treatment system Prevention the use of hazardous chemicals and discharge them into water and soil resources. Completion of the information and required documents that listed in the checklists. Public awareness regarding water consumption Prevention of water consumption more then the allocated amount 	The checklist and related inquiries are attached		



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11	Issuance of permits to use water resources for the recreation area, parks and stadiums.	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin.. Expression of agreement or disagreement by the ministry of Energy and Water (Kabul) 	<ul style="list-style-type: none"> The existence of sufficient surface water resources in the area The existence of a positive balance of groundwater resource Implementatin of modern irrigation system Construction of wastewater treatment plant and reuse it designation of specific areas for dumping wastes 	<ul style="list-style-type: none"> Construction of standard wastewater treatment plant for the relevant facilities Reuse of treated wastewater for non-potable purposes (irrigation of areas, flash tanks, etc.) Protection of the bed and buffer of water resources Completion of the information and required documents that listed in the checklists. Prevention of pollution of water and soil resources Prevention of water consumption more than allocated water Observation of environmental and health safety (hygiene) principles 	The checklist and related inquiries are attache	None	Refer to the Ministry and General directories of river basins or directory of sub river basin in relevant province
12	Issuance of activity permits for engineering companies specializing in wastewater treatment.	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin.. Expression of agreement or disagreement by the ministry of Energy and Water (Kabul) 	<ul style="list-style-type: none"> Having sufficient knowledge and experience regarding in various wastewater treatment methods Existence of experienced and professional engineers in the wastewater treatment sector Quality guarantee of treated wastewater in accordance with national and international norms Construction of a modern and standard wastewater treatment plant 	<ul style="list-style-type: none"> Hiring experienced and skilled wastewater treatment specialists Construction of wastewater treatment plants according with national and international standards Providing a guarantee for the quality of treated wastewater for reuse in non-potable purposes (irrigation of green areas, flush tanks, etc.) Providing a guarantee for the proper functioning of the wastewater treatment plant machinery for at least ten years Preparing an operation and maintenance plan for the constructed wastewater treatment systems Completion of the required information and documents listed in the checklists Training and capacity building of the technical staff of the wastewater treatment plant under construction 	The checklist and related inquiries are attache	None	



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13	Issuance of activity permits for wastewater treatment plants (Tankers)	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin. Expression of agreement or disagreement by the ministry of Energy and Water (Kabul) 	<ul style="list-style-type: none"> The wastewater treatment plant should not be located in water resource recharge areas it should be outside the residential area Do not harm to the water resources It should have an onsite laboratory Have a professional and experienced engineer Consent of the residents of the relevant area Design and construction should be done in accordance with national and international norms 	<ul style="list-style-type: none"> Employing experienced and trained specialists to maintain and care for the wastewater treatment system Obtaining laboratory tests continuously (daily, weekly, monthly...) Creating a standard wastewater discharge database Changing and replacing worn-out equipment and machinery as soon as possible Building a standard air conditioning system Preventing of treating wastewater more than the capacity treatment plant's capacity Preventing the discharge of untreated wastewater into water and soil resources Designation of specific areas for remaining wastes (sludge) Completion of the required information and documents listed in the checklists Preventing pollution of water and soil resources 	The checklist and related inquiries are attached.	None	Refer to the Ministry and General directories of river basins or directory of sub river basin in relevant province
14	Issuance of activity permits for wastewater transport and disposal companies	General Directorate of Water Affairs Regulation	<ul style="list-style-type: none"> Submission of request to the department of sub river basin of the relevant province or the relevant general directorate of river basin survey of technical, legal, and social issues by the assigned committee of the relevant department of sub river basin. Expression of agreement or disagreement by the ministry of Energy and Water (Kabul) 	<ul style="list-style-type: none"> having standard wastewater transportation vehicles Possessing environmental and commercial license Preventing the discharge of wastewater into residential areas, water sources, and soil Having a database of consumers and discharge record 	<ul style="list-style-type: none"> Having standard wastewater transport vehicles equipped with GPS Registering discharge tankers in the database Recording wastewater discharge locations on bills and official reports Completion of the required information and documents listed in the checklists <p>Observing environmental principles and hygiene practices (uniform, mask, gloves, etc.)</p>	The checklist and related inquiries are attached	None	